



**EVENT SUPPLIES CHECK OUT LIST –  
Submit with UNiform**

WHAT	QTY requested	QTY given	WHAT	QTY requested	QTY given
CNCP BANNER- black 2'x6' (2)			BP Machine #		
CNCP BANNER- White 3'x6'			BP Machine #		
6' Folding Table – White (2)			BP Machine #		
3' Folding Card Table -Black			BP Machine #		
Tan Tablecloth w/CNCP logo			BP Machine #		
Plain Maroon Tablecloth (4)			BP Machine #		
Folding Chairs – Metal Gray (4)			BP Machine #		
Folding Chairs –Metal–Older (4)			BP Machine #		
Folding Chairs – Wood (4)					
10'x10' White EZ-UP tent (1)					

TEAM OR ASSOCIATION \_\_\_\_\_

PROJECT & EVENT DATE \_\_\_\_\_

Advisor Signature: \_\_\_\_\_ DATE: \_\_\_\_\_

-----  
THIS SECTION TO BE FILLED OUT THE DAY THE SUPPLIES ARE CHECKED OUT

**STUDENT CHECKING SUPPLIES OUT:**

Print Name: \_\_\_\_\_ DATE: \_\_\_\_\_

Signature: \_\_\_\_\_

Faculty/Staff checking supplies out to student: \_\_\_\_\_

-----  
THIS SECTION TO BE FILLED OUT THE DAY THE SUPPLIES ARE RETURNED

**PERSON RETURNING SUPPLIES:**

Print Name: \_\_\_\_\_ DATE: \_\_\_\_\_

Signature: \_\_\_\_\_

Received by: \_\_\_\_\_ DATE: \_\_\_\_\_